

Terms of References (ToR)

TOR/LD/01-2025

Design of the Canteen at TechPark Prishtina

1. Background

The Kosovo Association of Information and Communication Technology (STIKK) is the implementing entity of the KSV/021 - Skills for Sustainable Jobs in Kosovo project, funded by LuxDev. As part of this initiative, Activity 4.5 aims to functionalise the canteen at TechPark Prishtina, enhancing infrastructure to attract more tenants and support the sustainability of the TechPark.

To achieve this, STIKK seeks to engage a design/architect company to develop a comprehensive interior and functional design for the canteen, ensuring efficiency, compliance with safety standards, and a modern aesthetic suitable for a professional environment.

2. Scope of the Assignment

The selected design/architect company will be responsible for:

- Conducting a **site analysis**, assessing the available space, and identifying constraints.
- Developing a **canteen layout design**, optimizing seating, customer flow, and accessibility.
- Designing a **kitchen and service area**, zoning essential workstations, and ensuring HACCP compliance.
- Proposing **interior design and finishes**, including lighting, furniture, and decor selection.
- Implementing **sustainability and energy efficiency measures**, such as energy-efficient appliances, water-saving fixtures, and waste management strategies.

3. Expected Deliverables

The consultant/architect company must provide:

- **Concept Design** – Preliminary sketches and space planning.
- **Detailed Architectural Drawings** – Floor plans, elevations, and sections.
- **MEP Drawings** – Electrical, plumbing, and HVAC layouts.
- **Kitchen Equipment Layout** – Positioning of all appliances and workstations.
- **Cost Estimate** – Budget projection for construction and fit-out.

4. Duration and Timeframe

The assignment is expected to be completed within **two weeks**. The first week will focus on site analysis and concept development, while the second week will be dedicated to detailed design, MEP layouts, and finalizing the cost estimate submission.

5. Consultancy Competencies, Experience, and Skill Requirements

The selected company should have:

- Proven experience in **restaurant and commercial kitchen design**.
- Knowledge of **local building codes and health regulations**.
- Expertise in **AutoCAD, ArchiCAD, or similar design software**.
- A portfolio of **restaurant/hospitality design projects**.

6. Deadline and submission of expression of interest

Interested companies must submit the following:

- Expression of Interest, outlining relevant experience and approach.
- Technical Proposal, including methodology and work plan.
- Financial Proposal with an itemized budget.
- Portfolio of previous work in similar projects.
- References from at least three past clients.

Proposals should be submitted via email to info@stikk.org with the subject line: **Design of the Canteen at TechPark Prishtina**. Deadline: **18 February 2025, at 17:00h**.